

12 FEB 1981

MEMORANDUM FOR: Chief, Classification Review Division

FROM: Thomas H. White
Director of Information Services

SUBJECT: Coordination of Review for Outside Materials

Don:

1. At the PRB meeting on 10 February, our suggestions with respect to the review of publications sent to CIA by DOD were agreed to by the components represented on that body. I therefore suggest that you go ahead with the suggestion in paragraph 4 that we prepare an Agency-wide notice.

2. With respect to paragraph 3 of our memorandum, I presume we will have to check the names of all authors on DOD publications to see if they have in fact signed a secrecy agreement some time in the past in order to make the determination whether to forward such documents to the PRB.

3. Additional guidance which came forth:

a. When recommending to DOD that certain passages be deleted, it is better to say "delete it" rather than "suggest you delete it" since in response to the former they automatically delete the material and in response to the latter they may or may not.

b. In forwarding documents to NFAC, they should be forwarded to the FOIA officer,

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/s/ Tom

Thomas H. White

Attachment:

Memo for D/PA from DIS, dated
30 Jan 81, same subject

DIS:THWhite:ydc (11 Feb 81)

Distribution:

Original - Addressee w/OIS 81-037/1
1 - OIS Subject
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OIS Registry

File: CLAS REVIEW

30 JAN 1981

MEMORANDUM FOR: Director of Public Affairs

FROM: Thomas H. White
Director of Information Services, DDA

SUBJECT: Coordination of Review for Outside Materials

REFERENCE: Your memorandum dated 9 Jan 1981; Same Subject

1. I have reviewed your memorandum of 9 January and agree that our Classification Review Division (CRD) in the Office of Information Services would be the appropriate contact point for reviewing publications sent by the Department of Defense (DoD) to the CIA for security review. Accordingly, I am prepared to take on this task subject to your obtaining concurrences from each of the members of the Publications Review Board (PRB) so that we can be assured that they feel their equities will be protected.

2. As I see it, CRD would receive the documents, undertake a classification review, and determine whether it has the appropriate expertise to make an Agency judgment on the document. If CRD feels it has the expertise, the document will be returned to DoD with our comments. If CRD feels it does not have the expertise, the documents would be sent out to other Agency components which would have equities in the information contained in the DoD publication. CRD would then receive the components' comments and prepare the Agency's response to DoD based upon input from all components.

3. We understand that this procedure whereby CRD would serve as the focal point for DoD publications would apply in all cases except where an author would be under a secrecy agreement contract and then these cases would be handled by your Office, as is presently the case.

4. To obtain the concurrences of the PRB members, you may wish to bring this up at the next PRB meeting. Subject to agreement of the PRB members, I would propose that an Agency-wide notice then be prepared advising of this new procedure regarding DoD publications.

/s/ Thomas H. White

Thomas H. White

STAT DDIS: (29 Jan 1981)

Distribution:

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1 - ~~Chief, CRD~~ Approved For Release 2005/12/01 : CIA-RDP93B01194R000700010013-0

1 - OIS Subject

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ROUTING AND TRANSMITTAL SLIP		Date
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TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO/OIS		
2. DDIS		1/14
3. DIS		1/19
4. DDIS		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

2-3/ Tom -
 This seems to fit better in
 OPA - manuscript review function.
 Are you receptive?
 It fits more in OIS/CRD than OPA
 unless author is under contract/
 secrecy agreement. Let's take it.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

STAT

9 January 1981

MEMORANDUM FOR: Director of Information Services

FROM: Herbert E. Hetu
Director of Public Affairs

SUBJECT: Coordination of Review for Outside Materials

1. In late 1979 this office became the contact point for publications sent by the Department of Defense to the CIA for security review. Previously, manuscripts addressed to CIA were arbitrarily routed by the mailroom to DDO, FOIA or Security. The need for a focal point became apparent when a manuscript sent to CIA was lost.

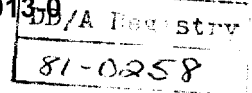
2. From time to time the Office of Public Affairs receives, logs, and routes manuscripts--primarily to DDO/IMS--for review. After review, comments are compiled by OPA and returned to DoD. Often we are queried by DoD about specific details of the review. Acting as an intermediary for such reviews is beyond the capability of our small staff and is really out of our expertise. I believe that your Office of Classification Review would be a more efficient and appropriate contact point for the DoD. Would you consider having them take on this task?

3. Please contact [redacted] if you have questions about this matter. Thanks for your help.

[redacted]
Herbert E. Hetu

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9 FEB 1981

OIS Registry
File: *Class Review*

MEMORANDUM FOR: Director of Central Intelligence

FROM: William N. Hart
Acting Deputy Director for Administration

SUBJECT: Systematic Review for Declassification

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1. Based on a discussion with [] I am forwarding a short paper which describes another program we have had to adopt which eats up valuable resources and produces minor results. This program, called Systematic Declassification Review and mandated by Executive Order 12065, requires us to review all permanent records when they reach 20 years of age to determine whether they can be declassified and released to the public.

2. After 3 years of experience, we find we are unable, without tripling our effort, to accomplish the task. The Government Accounting Office has reviewed the program and has recommended it be abolished. We agree.

3. It is recommended that the Agency take whatever action is necessary to obtain an exemption from this requirement. Since it is mandated by an Executive order, the new administration can resolve the problem rather quickly if it so desires.

/s/ William N. Hart

William N. Hart

Attachment

SUBJECT: Systematic Review for Declassification

DDA/DIS/THWhite:ydc x3116 (5 Feb 81)

Distribution:

Original & 1 - Addressee w/att
1 - DDCI w/att
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1 - OIS Chrono w/o att

4 February 1981

SYSTEMATIC REVIEW FOR DECLASSIFICATION

SYNOPSIS:

The Program of Systematic Review for Declassification mandated by Executive Order 12065 has proven costly and unproductive. It syphons off valuable and scarce resources from CIA's primary mission, poses security risks, and bears a product of little value. After a study of the program in 1980, the General Accounting Office recommended that it in effect be abolished. We wholeheartedly agree.

BACKGROUND:

Executive Order 12065, which became effective on 1 December 1978, established the requirement to review all permanent records when they reach 20 years of age (30 years for foreign government information) to determine whether they should remain classified. Those that require continued protection must then be re-reviewed in ten years -- or 30 years if one of several waivers apply -- and every ten years thereafter until they can be declassified. The previous order requiring systematic review, E.O. 11652, signed by President Nixon in 1972, required the initial review of all records when they reach 30 years of age, and the time interval for re-review was left to the determination of department heads. Recognizing the difficulties that would be caused by the compression of the initial review period from 30 to 20 years, E.O. 12065 allows agencies a ten-year "transitional period" to bring their review up to date. Thus, by 1 December 1988, all permanent records dated before 1 December 1968 are to receive their initial classification review.

CURRENT STATUS:

Our best estimate is that the Agency holds approximately 22,000 cubic feet of permanent records to be reviewed by 1 December 1988. We have assigned 40 people to perform this review. Because of the sensitive nature of our records, we must use mostly senior analysts with long years of intelligence experience, supported by a cadre of intelligence assistants and clericals. These analysts are highly trained in their jobs and utilize procedures designed to maximize production as well as to protect Agency equities. In spite of this allocation of resources, which is generous compared to that which many other government agencies have applied, we have been able to review an average of

only 700 cubic feet of permanent records per year. Thus, by 1 December 1988 we will accomplish about one-third of our objective unless we increase the manpower resources assigned to the task by the order of 200 percent. Further, by December 1988 the records already reviewed which retained their classification (about 85 percent) will be ready for re-review. Added to this in December 1988 will be the records that will begin maturing from that year on. In sum, it is nigh an impossible task.

CURRENT PROBLEMS:

CIA's program for systematic review of classified material is, and will continue to be highly problematical. Financial costs will run [] by 1988 under our current program, and at this rate we will still not comply with E.O. 12065. (It will take an estimated [] if we are to comply.) Forty people, mostly experienced, senior analysts of scarce talents are occupied full time reviewing 20-year old and older documents under this program. We estimate that triple that number would be required if we are to comply with E.O. 12065. These officers could and should be used in our primary mission to collect and produce intelligence. The result of all this effort is that an average of 15 percent of the material reviewed is declassified. The declassified material that does eventually reach the public will be of little interest. From a security standpoint, given the workload and time pressures, there is always the danger of human error resulting in the release of compromising information. Also, the release of the declassified material adds to the total picture drawn for our adversaries -- a rather revealing picture when supplemented by information released under FOIA, books, investigations, leaks, and the like. As a result, many formerly cooperative and prospective agents and potentially rewarding foreign intelligence contacts have come to believe (whether true or not) that we are unable to keep their relationship secret. By adding systematic review for declassification to the list, we increase that belief because of the probability (again in their perception) of their being identified in documents to be released in 20 years.

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RECOMMENDATION:

We recommend that E.O. 12065 be modified to eliminate the requirement for systematic review for declassification (Section 3-4) or, alternatively, to exempt CIA from its provisions.

SUBJECT: SYSTEMATIC REVIEW FOR DECLASSIFICATION

SYNOPSIS:

The program of Systematic Review for Declassification mandated by Executive Order 12065 is a disaster. It is not cost effective; it syphons off valuable, scarce resources from CIA's primary mission; and it poses security risks. It should be abolished. The General Accounting Office has also recommended its abolition.

BACKGROUND:

Section 3-4 of Executive Order 12065 (E.O. 12065) effective 1 December 1978 requires the Executive Branch to institute programs to review all "permanently valuable records" when they reach 20 years of age (30 years for foreign government information) to determine whether the records should remain classified. If they remain classified after such review, they then must be reviewed again 10 years later, and every 10 years thereafter until declassified, unless a longer period is agreed to by the Director, Information Security Oversight Office (ISOO). Such ISOO exemptions can be difficult to come by.

The above requirement is not new. The idea started during the Eisenhower administration and in 1972 President Nixon issued E.O. 11652 which contained a similar declassification review requirement with two major differences: the initial review was to take place when records reached 30 years of age, and the time interval for re-review was left to Department Heads. E.O. 12065, recognizing that agencies were not geared up to switch from the old 30-year period to the new 20-year requirement overnight, allowed agencies 10 years to close the gap. Hence, by 1 December 1988 all permanent records dated 1 December 1968 and before are to receive an initial review.

CURRENT STATUS:

Our best estimate indicates that we still have approximately 22,000 cubic feet of permanent records that must be reviewed by 1 December 1988 if we are to comply with E.O. 12065. We have 40 people performing the review. Because of the sensitive nature of our records, we must use mostly senior analysts with long years of experience. They are highly trained in their jobs and utilize procedures designed to maximize their production. In spite of this devotion of resources, we are able to review on an average only 640 cubic feet per year. Thus, by 1 December 1988, unless we more than triple our staff, we will accomplish less than 30 percent of our objective. Also, in December 1988, as we continue to attack the remaining 70 plus percent, we will have to begin the second review of all material once reviewed and on which the decision was made to continue classification. Since our experience shows that we continue classification on over 85 percent of the records reviewed, we will have to re-review

most of the material we review by December 1988. At that time, we will be faced with the first review of records beginning to mature in December 1988. It is an impossible job.

CURRENT PROBLEMS:

CIA's program for systematic review of classified material entails the following:

1. Dollar Costs: We will spend [] by 1988 under our current program and still not comply with E.O. 12065 [] if we are to comply).

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2. Human Resource Costs: Forty people, mostly valuable, scarce senior analysts, spend full time reviewing classified documents under our current setup; over [] people would be required if we are to comply with E.O. 12065. These people could and should be used to collect and produce intelligence.

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3. Results of Review: On the average, 15 percent of the material reviewed is declassified. The declassified material that does eventually reach the public will be of little interest.

4. Security Risks: Given our workload and time pressures, there is always the danger of human error resulting in the release of compromising information. Also, the release of the declassified material adds to the total picture our adversaries have access to. When added to material released under FOIA, books, and leaks, this total picture is awesome and frightful.

5. Chilling Effect on Intelligence Relationships: Because of past Congressional investigations, FOIA releases, books by former employees, and leaks, many agents and foreign intelligence contacts who would have cooperated in the past now perceive that we are unable to keep their relationship secret. With systematic review for declassification added to the list, we guarantee these folks that if their names haven't come up for review previously, they will come up when documents containing their names or identifying data become 20 years old.

RECOMMENDATION:

It is recommended that E.O. 12065 be modified to eliminate Section 3-4 or, alternatively, to exempt CIA from its provisions. The General Accounting Office has concluded after a lengthy investigation that this program should be abolished Government wide. If so, then it is submitted that even more so should it be abolished with respect to CIA.

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This file was given to CRD from the OIS Front Office in February 1987 because OIS was being dissolved as of 1 March 1987.

C/CRD

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